

**Florida Fellowship Annual Church Music Workshop  
Infection Control Policies and Procedures**

*The Florida Chapter of The Fellowship of United Methodists in Music and Worship Arts is committed to hosting a safe "in-person" Church Music Workshop. In doing so we will follow guidelines recommended by the Center for Disease Control and Prevention (CDC), the Florida United Methodist Conference/Warren Willis Conference Center (WWCC), American Camping Association, and the National Coalition of Performing Arts Aerosol Study.*

*We will do our best to ensure every music week attendee has a safe and healthy experience. **Exposure to COVID-19 is an inherent risk in any public location where people gather and we cannot guarantee you will not be exposed during your visit.** The CDC advises that older adults and people of any age who have serious underlying medical conditions might be at higher risk for severe illness from this Coronavirus. Workshop attendees and their families should evaluate their own risk in determining whether to attend. By coming to the Florida Fellowship Workshop, you acknowledge and agree that you assume these inherent risks associated with attendance. (All Workshop Attendees - Youth & Adult - will receive a "Covid-19 Waiver and Release" to complete at time of registration and check-in.)*

**Our Steps for Your Safety:**

**PRESCEENING: INITIAL SCRENNING/ON-GOING SCREENING:**

- All Workshop attendees are asked to use the Prescreening Questionnaire to monitor their health prior to arrival. If a Workshop attendee answers "YES" to any of the prescreening questions, they should notify the Workshop registrar prior to arrival. The Workshop leadership reserves the right to decline attendance to any Workshop registrant that does not meet the prescreening requirements.
- All Workshop attendees will be required to complete a waiver of liability.
- Upon arrival, all attendees (including workshop leadership) will complete an initial health screening that will include a temperature check and review of prescreening questionnaire.
- Youth Workshop attendees will complete a daily health assessments each morning, afternoon, and evening. This health assessments will include:
  - Temporal temperature check
  - COVID-19 symptom questionnaire
- **If a youth attendee is suspected to have COVID-19 based on the daily health assessment, they will be isolated in a quarantine room. Workshop management and parents/guardians will be notified immediately for transportation by parents/guardians to be tested off campus. Only upon receiving a negative result will the youth attendee be allowed back on campus. If the test result is positive, contact tracing will be done and all attendees and youth parents of suspected exposure will be notified.**
- Adult attendees are asked to self-screen daily for COVID-19 symptoms.
- **If an adult attendee is suspected to have COVID-19 based on the daily health assessment, they will be asked to immediately obtain a COVID test. Only upon receiving a negative result will the adult attendee be allowed back on campus. If the test result is positive, contact tracing will be done and all attendees and youth parents of suspected exposure will be notified.**
- **It is strongly encouraged that each workshop attendee obtain a voluntary COVID-19 testing within 24 to 72 hours of arrival on campus (please bring proof of negative test to check-in).**

**CLEANING:**

- Frequently touched surfaces in each room will be disinfected between classes.
- Instruments will be cleaned after each use. (ie: drums, percussion, guitar, etc.)

**CHECK- IN REGISTRATIONS:**

- One representative from each church/family will meet a workshop host inside the lobby of the registration building to receive check-in materials.
- After each attendee or group of attendees/family has received their check-in materials, another workshop volunteer will meet attendees outside for health screenings, including temperature check. Be prepared to answer pre-screening questions, and medical release form (for youth) and waiver of liability for each attendee.

**CONSTANT HAND SANITATION:**

- Hand sanitation dispensers will be in common areas as well as dining areas.
- Each classroom will contain hand sanitation dispensers.
- Leaders and teachers will encourage everyone to use hand sanitizer each time they enter or leave a classroom or building.

**SOCIAL DISTANCING:**

- Implement “Do your part, stay 6 feet apart.”
- Limitations on the number of individuals in all spaces.
- Classrooms and rehearsal areas will be set-up to comply with social distancing guidelines.
- Classes will use outdoor areas as much as possible. Classes may start in-doors and move outside if applicable.

**FACEMASKS:**

- All attendees, volunteers, leaders, clinicians, and staff are required to wear face masks whenever inside a public building. If outside, attendees must wear a mask if 6 foot distancing cannot be maintained. Exceptions to this will be while eating.
- Facemasks will not be provided by the Florida Fellowship. Attendees are required to bring their own.
- It is recommended that attendees bring multiple facemasks - a minimum of one for each day of workshop.
- Facemasks must fit closely over the nose, cheeks, and chin.
- Fabric masks should be at least two layers of fabric (preferably three).
- No face shields & gaiters will be allowed as they are not considered appropriate coverage for limiting exposure of aerosol particles.
- Attendees will be notified of additional precautions for activities that pose a larger risk of exposure (ie: playing a wind instrument) and may be asked to provide additional specialized masks and/or covers.
- There will be intentional times provided in the schedule (“mask breaks”) where attendees can be mask free (outdoors and socially distanced).

**LIMITING EXPOSURE:**

- Guests, visitors, and families will not be permitted to attend on-campus events during workshop.

**FOOD SERVICE MODIFICATIONS:**

- Facemasks are required by the WWCC by all attendees until they are seated and actively eating.
- Per WWCC guidelines, there will only be 4 attendees per table.
- Youth Snack Time: Youth will be provided with prepackage snacks.
- All workshop attendees are encouraged to bring their own water bottles.

**ROOMING:**

- All Attendees will be lodged in hotel style rooms.
- Adult attendees will be housed in a different building than youth attendees.
- Youth attendees will be assigned to rooms according to the following:
  - Sibling groups will be housed together.
  - *If a youth attendee is coming without a sibling the following will be considered but not guaranteed:*
    - with a church member from the same group (with permission of each parent)
    - with a youth attendee from another church (with the permission of each parent)
    - single room per parent's request. Middle schoolers who are in a room by themselves will be placed in a room that adjoins to a chaperone or youth team leader.

**REHEARSALS/CLASSES/SCHEDULING:**

- Limiting duration of all classes and gathering
- Large-group choral rehearsals will rotate rehearsal spaces every 30 minutes during their block of rehearsal time to allow rooms to complete 1 cycle of air flow. Rehearsals will also have breakout times (sectionals) for smaller group numbers.
- Classes of 45 minutes with higher risk of aerosol spread (ie: instrumental ensemble, dance, and singing rehearsals) will move out doors for 15 minutes for breakout sessions (weather permitting).
- Windows and doors will remain open for in-door classes to ensure proper air-flow (where possible).

**WORSHIP:**

- Worship service will be limited to 30 minutes.
- Live music will be provided by workshop team & workshop leaders.
- Worship Leaders may be unmasked if at least 12 feet away from 1<sup>st</sup> row of worshippers. (per Florida UM Conference Guidelines)
- Worship Leaders will maintain social distancing when leading worship from stage or pulpit.
- Worshippers will be seated 6 feet apart.